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17.7.07	22-8-07	23-8-07	23-8-07	23-8-07



(SYMBOL)
CERTIFICATE OF REGISTRATION OF SOCIETY
ACT XXI OF **) * 1860

MBJ 3042-190 ----- of 1991-92

I hereby certify that GOVERNING BODY -
OF "THE MAYURBHANJ MEDICAL ACADEMY AT P.O. DAROGADAH - BAGHERA ROAD -
BARIPADA DIST - MAYURBHANJ" has this day been
registered under the Societies Registration
Act. (XXI of 1860)

Given under my hand at Baripada -

21st ----- this day of March 1992

ADDITIONAL REGISTRAR OF SOCIETIES,
MAYURBHANJ, BARIPADA.

[Signature]
20.3.92

Examined to be valid copy
Kshitish Chandra Das
23.8.02 District Registrar
Baripada under Section 74,
Act I of 1974



MEMORANDUM OF THE GOVERNING BODY OF "THE MAYURBHANJ MEDICAL ACADEMY".

1. Name of the Society: Governing Body of "The Mayurbhanj Medical Academy". At/P.O. Darogadahi-Baghraroad, Baripada, District-Mayurbhanj.
2. Location of the Registered Office of the Society: - At/P.O. Darogadahi-Baghraroad, Baripada District-Mayurbhanj.
3. Area operation: - Mayurbhanj District.
4. Aims & objectives -
 - a) To encourage and create confidence among the educated students irrespective of Caste & creed for self employment.
 - b) To devise ways & means for promoting higher education of Tribal people.
 - c) To impart vocational, technical education and training like:
 - i) Diploma in Pharmacy.
 - ii) Diploma in Medical Laboratory Technology.
 - iii) Junior Nursing.
 - iv) Diploma in Medical Radiology Technology.
 - v) Diploma in Electro Cardiogram Training.
 - vi) Registered Medical Practitioner (R.M.P.)
5. Names, addresses, designation, occupation & signature of the members of the Governing Body to whom by the rules of the Society management of affairs are entrusted.



Sl. No.	Name.	Address.	Designation	Occupation.	Signature
1.	Bijay Krishna Dwari.	At/P.O. Bhanjpur, Ward No. 18, Baripada, Dist. Mayurbhanj.	President.	Cultivation.	<i>Bijay Krishna Dwari</i>
2.	Brundaban Khatua.	At-Budhikhanari P.O. Bhanjpur, Baripada, Mbj.	Vice-President.	Cultivation.	<i>Brundaban Khatua</i>
3.	Ashok Kumar Dwari.	At/P.O. Bhanjpur, Ward No. 18, Baripada, Mbj.	Secretary.	Pharmacist (B.Pharm.)	<i>Ashok Kumar Dwari</i>
4.	Ajit Kumar Mishra.	At-Baghraroad, P.O. Baripada, Mbj.	Member.	Private Medical Practitioner.	<i>Ajit Kumar Mishra</i>
5.	Bhagabat Gh. Nayak.	At-Darogadahi, P.O. Baripada, Dist. Mayurbhanj.	Member.	Social Worker.	<i>Bhagabat Gh. Nayak</i>
6.	Dillip Kumar Dwari.	At/P.O. Bhanjpur, Ward No. 18, Baripada, Mayurbhanj.	Assistant Secretary.	Business.	<i>Dillip Kumar Dwari</i>
7.	Diptirani Khatua.	At-Budhikhanari, P.O. Bhanjpur, Ward No. 18, Baripada, Mbj.	Member.	Social Worker.	<i>Diptirani Khatua</i>

Signature attested by Advocate.



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6. General Body:-

We, the undersigned are desirous of forming a Society namely "The Mayurbhanj Medical Academy" in pursuance of this Memorandum of the Governing Body and believe that the facts stated above are true to the best of our knowledge and belief.

Sl. No.	Name & address.	Designation.	Occupation.	Signature in full.
1.	Bijay Krishna Dwari, At/P.O. Bhanjpur, Ward No. 18, Baripada. Dist. Mayurbhanj.	President.	Cultivation.	Bijay Krishna Dwari
2.	Brundaban Khatua, At-Budhikhanari, P.O. Bhanjpur, Baripada. Dist. Mayurbhanj.	Vice-President.	Cultivation.	Brundaban Khatua
3.	Ashok Kumar Dwari, At/P.O. Bhanjpur, Ward No. 18, Baripada, Mbj.	Secretary.	Pharmacist. (B. Pharm)	Ashok Kumar Dwari
4.	Ajit Kumar Mishra, At-Baghraroad, P.O. Baripada, Mayurbhanj.	Member.	Private Medical Practitioner.	Ajit Kumar Mishra
5.	Bhagabat Ch. Nayak, At-Darogadahi, P.O. Baripada, Mayurbhanj.	Member.	Social Worker.	Bhagabat Chanda Nayak
6.	Dillip Kumar Dwari, At/P.O. Bhanjpur, Ward No. 18, Baripada, Mayurbhanj.	Asst. Secretary.	Business.	Dillip Kumar Dwari
7.	Diptirani Khatua, At-Budhikhanari, P.O. Bhanjpur, Ward No. 18 Dist. Mayurbhanj.	Member.	Social Worker.	Diptirani Khatua
8.	Mrs. Paturni Mohanta, At/P.O. Budhikhanari, Ward No. 18, Baripada. Dist. Mayurbhanj.	Member.	Social Worker.	Paturni Mohanta
9.	Kalicharan Khatua, At-Budhikhanari, P.O. Baripada, Dist. Mayurbhanj.	Member.	Business.	Kalicharan Khatua
10.	Gayatri Ghosh, At/P.O. Deuli, Dist. Mayurbhanj.	Member.	Social Worker.	Gayatri Ghosh
11.	Gourirani Dwari, At/P.O. Bhanjpur, Ward No. 18, Baripada. Dist. Mayurbhanj.	Member.	Social Worker.	Gourirani Dwari

Signature of the witness
and their addresses:

1. Sri Kanta Das At/P.O. Baghraroad
Dist. Baripada
2. Kishore Kumar At/P.O. Taminadipen
Dist. Baripada-2
M M J

Signature attested by
Advocate.

[Handwritten signature]

Witnessed to be true copy
Kishorish Chandra Das
23.8.02



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BYELAW OF " THE MAYURBHANJ MEDICAL ACADEMY "

1. Name: - These rules shall be called " The Mayurbhanj Medical Academy Rules " and the registered office of the academy shall be at Darogadahi-Baghrara road, P.O. Baripada, District-Mayurbhanj

2. AIMS: - (a) The Aims and objective is to encourage and create confidence among the educated students irrespective of Caste and creed for self employment.

(b) To devise ways & means for promoting higher education of Tribal people.

(c) To impart vocational and technical education and training like:

i) Diploma in Pharmacy.

ii) Diploma in Medical Laboratory Technology.

iii) Junior Nursing.

iv) Diploma in Medical Radiology Technology.

v) Diploma in Electro Cardiogram Training.

vi) Registered Medical practitioner. (R.M.P.)

3. Membership: -

Ordinary Member/Life Member;

Any person above the age 25 years is eligible to be a member of this society subject to the acceptance of his/her membership in this governing body meeting.

After admittance for ordinary membership, an annual subscription has been fixed at Rs. 25/- is to be paid and for life membership a sum of Rs. 1000/- only to be paid.

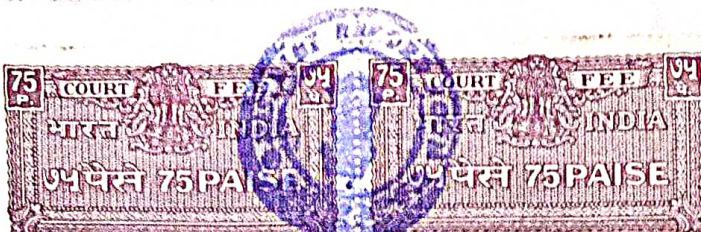
Any ordinary member cannot be a member of the Governing Body unless he/she completes for a period of Five years as such.

4. General Body: -

Ordinary members/Life members on the roll of the society shall constitute the General Body Meeting.

5. Governing Body: -

There shall be a Governing Body consisting of seven members. Out of them, there shall be a President, a Vice-President, a Secretary and an Assistant Secretary and three Members who shall be elected in the General Body meeting. The term of the Governing body shall be five years and will continue in office till the new body is constituted.



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The Governing body if so desired, can accept any Patron or donors who have contributed a sumable amount, i.e. above Rs. 5,000/- to the society in a Governing body meeting but such co-opted members should not be more than four years.

6. Qualification & dis-qualification to become a member of the Governing body.

Any ordinary member/life member/Patron is eligible to become a member of the Governing body unless he is disqualified for the following reasons.

- (a) If he has any financial liability outstanding against him from the society.
- (b) If he has any subsisting contract directly or indirectly with the society.
- (c) If he acts against the interest of the society.
- (d) If he remains absent in the meeting of the society consecutively for three occasions.
- (e) If he is un-sound mind.
- (f) If he is a deaf, mute or he is suffering from any communicable disease.
- (g) If he is convicted of an offence involving moral turpitude under any law for the time being in force.
- (h) If he is facing charges of fraud, ^{guilt} and major penalty was imposed in a departmental proceedings.

7. Election of the office bearers and members of the Governing Body.

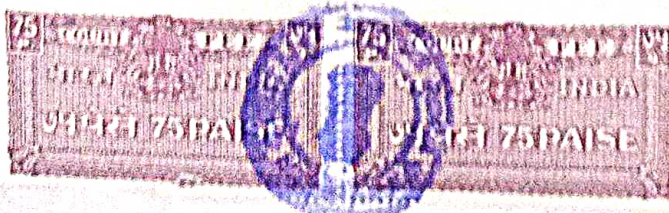
The election of the office bearers and members of the governing body shall be conducted or cause to be conducted by the Secretary of the society and voting shall ordinarily be by secret ballot.

8. Any of the elected members can be removed from the office by two-third majority vote of the total strength of general body passed in a meeting called for the purpose for which at least 15 days notice should have given.

9. Meeting of the General Body.

There shall be an annual meeting of the General body before 30th June each year for which 15 clear days' notice shall be given in advance, with Agenda.

The quorum of such meeting shall be one third of the total membership. In case quorum is not reached within



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half an hour, the meeting shall stand adjourned to the same time, place and day of the next week and no quorum is necessary for such adjourned meeting of the General body.

A requisition meeting of the General body may be called on the requisition of at least seven members of the General body and Agenda for such meeting shall be specified in the requisition. On receipt of such requisition the Secretary shall convene a meeting of the General Body within thirty days.

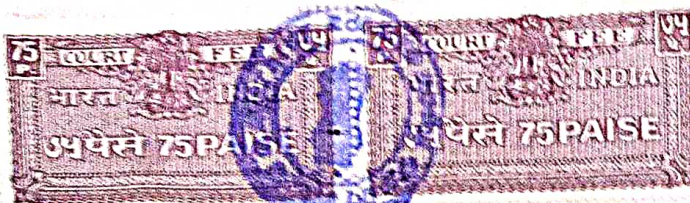
10. Power of the General Body.

The power of the General Body shall be as follows:-

- i) To approve the Annual administration of the Society.
- ii) To consider and approve the Audited accounts of the society.
- iii) To amend or rescind the rules of the society and also to frame any other subsidiary rules or bye-laws for smooth running of the business of the society provided that such subsidiary rules or the bye-laws as the case may be, shall be assented to by at-least two-third of the members present in the General body meeting.
- iv) To elect the members of the Governing body and office bearers.
- v) To do such other acts and things as which are conducive for furtherance of the aims and objects of the society.

11. Power of the Governing Body.

- (a) To manage the funds and affairs of the society of "The M. Gurubhai Medical Academy."
- (b) To raise funds for the achievements of the object specified in the Memorandum of the Society.
- (c) To prepare the annual budget of the Society.
- (d) To admit members/Life members.
- (e) To form such other committee or committees which may be necessary from time to time for any specific purpose and shall prescribe rules of business for functioning of such committees and to ratify their actions. The Governing body from time to time may form sub-committee for different field for their achievements.





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- (f) To appoint salaried or non-salaried officer or other staff to conduct the business of the Society "The Mayurbhanj Medical Academy" and to prescribe their duties, service conditions, leave concessions and disciplinary matters. The Secretary shall be entrusted with the power to give appointment letters to the concerned salaried officers or staff on behalf of the Governing Body.
- (g) To approve the expenditure from time to time.
- (h) To appoint auditors to audit the accounts of the Society "The Mayurbhanj Medical Academy".
- (i) To borrow or raise loan to the extent as will be necessary for proper functioning of the institutions.
- (j) To invest funds in Government securities or to keep funds as fixed deposits in Post offices or in any Banks. (Co-operative or Nationalised.)
- (k) To exercise such other powers as per rule of the society which are conducive and beneficial to the interest of the society and for the development of "The Mayurbhanj Medical Academy."
- (l) The Governing body can co-opt members for the interest of the society.

12. Meeting of the Governing Body.

There shall be a meeting of the Governing body at least once within three months to be convened by the Secretary giving seven clear days notice of such meeting with specified agenda, date, time & place of meeting.

The quorum of the meeting of the Governing body shall be 1/3rd members of the Governing body or 4 which ever is less.

For urgent matters a meeting of the Governing body may be convened within twenty four hours' notice to transact such urgent matters as will be necessary.



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A requisition meeting of the Governing body may be convened on the requisition of at-least five members of the Governing body. The Secretary on receipt of such requisition shall convene a meeting of the Governing body within ten days.

All matters shall be decided by majority vote and in case of equality the President shall exercise casting vote.

13. Power and duties of the Office bearers.

1. President:-

(a) To preside over all meetings of the General and Governing Body.

(b) The President shall have general power of control and supervision over the affairs of the society "The Mayurbhanj Medical Academy" in general.

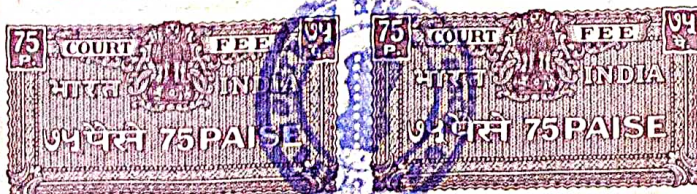
2. Vice-President:-

(a) In absence of the President, the Vice-President duly authorised by the President or with the common consent of the members present shall preside over the meetings.

(b) In absence of the President, the Vice-President shall exercise power of the President.

(c) He shall exercise such other powers of the President as shall be delegated to him by the President Secretary:-

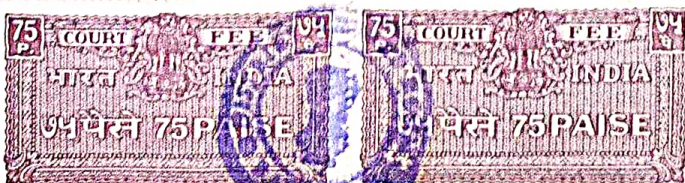
(a) He shall be responsible for day to day administration of the affairs of the Society and also "The Mayurbhanj Medical Academy" and shall keep or cause to keep and maintain all necessary records of the Society.



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- (b) To make correspondence on behalf of the Governing Body.
- (c) He shall sue or be sued in the name of the society and shall represent the society in any court of law or offices or Government offices.
- (d) He shall maintain or cause to maintain accounts of all receipt or expenditure of the society and shall grant receipt for all subscriptions, donations, Government grants and other receipts.
- (e) He shall receive grants from Central Government/State Government/University grant Commission/University and other societies and companies and trusts and to grant receipts thereof.
- (f) To convene the meeting of the General body and the Governing body as will be necessary from time to time after due consultation with President.
- (g) To make necessary appointment of the Officers and staff for the society "The Mayurbhanj Medical Academy" from time to time as will be necessary subject to prior approval of the Governing body as the case may be.
- (h) To control the salaried officers and staff and shall sanction pay, allowances and grant leaves etc. and to do other ancillary things for the smooth management of the institution.
- (i) To operate Bank account of the Society jointly with the President.
- (j) To have all correspondence with different authorities and such other bodies as will be necessary for the interest of the institution.





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(k) He shall be the custodian of the properties of the society.

4. Assistant Secretary:

The Assistant Secretary shall exercise such of the powers of the Secretary as will be entrusted to him by the Governing Body as and when necessary and he shall discharge the function of the Secretary in his absence.

14. Funds:-

There shall be a fund in the name of the Society and all the money received from the Government U.G.C. University, Donation, Subscription and other receipt etc. shall constitute that fund. All money thus received shall be deposited in any Nationalised Bank or Co-operative Bank as will be decided by the Governing body and shall be operated jointly by the Secretary and President. The funds shall be utilised for the benefit and interest of the Society "The Mayurbhanj Medical Academy", only.

15. Audit:-

The accounts of "The Mayurbhanj Medical Academy" shall be audited by a Government Auditor or by a Chartered Accountant.

16. Powers to amend or rescind rules of the Society:

The General Body shall have the right of amending or rescinding any or all of the clauses of these rules in part or in entirety by a 3/5th majority votes of the members present in the General Body meeting. Notice of such amendment or rescindment shall be given to all the members along with the notice of such meeting.



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17. Inspection:

Any authorised Government officer can inspect the records of the Governing body in any working day.

18. Dissolution:-

Upon dissolution of the Society its assets shall be handed over to a similar type of registered society or to Government after clearing up its liabilities and debts.

19. How to dissolve the Society:-

" The Society shall be dissolved by 3/5th of the members shall have expressed a wish for such dissolution by their votes delivered in person or by proxy at a general meeting convened for the purpose."

20. Any matter not covered by the bye-laws will be decided by the Governing body and decision shall be final.

Certificate.

(a) Certified that this is the true and correct copy of the rules and regulations of the Society, of "The Mayurbhanj Medical Academy".

(b) Certified that there is no other registered society in the same name and same place.

Signature of the members of the Governing Body.

Bijoy Krishna Swai
President.

Ashok Kumar Das
Secretary.

Ajit Kumar Mishra
Member of Governing Body.

